

**REGULAR MEETING
October 17, 2022**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:03 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Kevin Fox, Gannett Fleming; Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Lt. Todd Witalec, Phil Garland, George Wolf, and Barry Weaver.

Pledge of Allegiance

ANNOUNCEMENTS

Trick or Treat will be October 26th from 6:00 to 8:00 pm

Budget Meeting was held on October 4th.

Supervisors met with Public Works, Police Department and Office staff for a personal meeting on October 13th.

MINUTES

Minutes from the September 19th, Board of Supervisors Meeting and October 4th Budget Meeting were approved on a motion by Mr. Thomason, second by Chairman Holtzinger; motion carried.

PUBLIC COMMENTS

Lieutenant Todd Witalec, State Police trooper introduced himself.

ENGINEER'S REPORT

Hampton Heights Phase IV-dedication of roads

Phil Garland presented a deed of dedication for Heather Lane to Reading Township. Attorney Smith stated a resolution will have to be in place for dedication of Heather Lane. Chairman Holtzinger wants to move forward with the resolution to be presented at the November 21st Board of Supervisors meeting to dedicate Heather Lane to Reading Township Mr. Thomason made a motion to accept the 18-month maintenance bond in the amount of \$79,665.00 for all public improvements in Phase IV, second by Mr. Phillips; motion carried. Mr. Fox stated he will need a new bond once Alexis Way is ready to be dedicated.

Hampton Heights Phase V Bond

Mr. Fox questioned Mr. Garland concerning the bond for Hampton Heights Phase V. Mr. Garland stated he will submit the bond once the paving is completed.

BUSINESS MATTERS

Request from Randy Hoover, Fire Police for Key to Signal light at Rt. 234 and Rt. 94

Mr. Thomason made a motion to allow Mr. Hoover a key for the signal light at Rt. 234 and Rt. 94, second by Mr. Phillips; motion carried unanimously.

Act 57 Resolution

Mr. Phillips made a motion to approve the Township to waive additional charges for real estate taxes in accordance with Act 57 Resolution for the year starting January 1, 2023, and approve Chairman Holtzinger to sign on their behalf, second by Mr. Thomason; motion carried unanimously.

Comcast Franchise Agreement – discussion and action re certain terms

Attorney Smith stated several years ago, five other townships joined together to negotiate the new contract with Comcast for the provisions of cable services in the township. The old contract continues until the township enters a new one. It was determined to hire the law firm of Salzman Hughes to conduct the negotiations. Some municipalities walked away from the joint agreement. Salzman Hughes agreed to continue with the negotiations accepting what was paid and not charge additional funds. Attorney Smith commented on the draft agreement and asked for changes. Salzman Hughes came back with two questions. The first was the contribution of Comcast to the PEG system. The Supervisors agreed not to commit to the PEG system. The second was that the township continues to receive 5% of cable revenues that Comcast generates, 5% is the maximum amount allowed. The Board agreed on the 5%.

SALDO Amendments – reset date of public hearing

The reset date of public hearing will be November 21, 2022.

Decision on police vehicle-Muni-bid or sealed bids

Chairman Holtzinger made a motion to put the police vehicle out for sealed bids with a reserve to be turned into the office by noon November 21st and opened at the November 21st Board of Supervisors meeting, second by Mr. Thomason; motion carried unanimously.

Adams County Conservation District Memorandum- Consideration and decision

This memorandum is to “jointly promote the voluntary conservation and good stewardship of the natural resources, on lands both public and private, within the Municipality, in order to control accelerated erosion and reduce nutrient runoff and prevent sedimentation to the waters of PA.” Mr. Phillips made a motion to approve the Adams County Conservation District Memorandum, second by Mr. Thomason; motion carried unanimously.

Discussion on dry hydrant at 5 South Hickory Lane

Mr. Thomason stated that there was a fire on Cottage Drive. Three houses were involved. The fire department and could not get back to the dry hydrant because of the under growth. When they did get hooked up to the hydrant it was mud and leaves. The township is responsible for that hydrant. Mr. Thomason's suggestion was to clear the area, so the fire department does not have any trouble getting to the hydrant. He would also like to meet with the fire department and back flush the pipe and see where the other end of the pipe is. If needed they may have to restore the end of the pipe. Mr. Thomason would like written approval from the landowner to go onto the property.

Discussion on mulch pile

The mulch pile will go out for sealed bids to be opened at the November 21st Board of Supervisors meeting.

Bermudian Little League-decide on date to meet with Brandon

The dates the supervisors have chosen to meet with Brandon are November 3rd or 10th at 6:00 pm. Ms. Beard will email the dates to Brandon.

Acknowledge Act 14 Notification letter

The Board acknowledged receiving the Act 14 Notification Letter.

TREASURER'S REPORT

The Treasurer's Report for the month of September were approved pending audit on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS.

Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried unanimously.

SOLICITOR REPORT

State Water Study – update

Attorney Smith stated the state water plan was updated. Areas in Adams County are considered critical water planning area's which mean's they have insufficient water sources to support development activity.

Chesapeake Bay Plan

In the Adams County critical study that was done, they are content with what is happening in the MS4 program.

Arbitration Invoice

Attorney Smith's office has received another invoice for the township from the Arbitration Office. She will respond stating she is not responsible for the invoice. Ms. Beard stated she has been receiving the invoices since Ms. Weaver was employed and she was told not to pay the invoices because the township never requested an arbitration hearing. Ms. Beard has written several letters stating that but has not received anything in return.

Legislative

Attorney Smith stated the legislative session of the general assembly is winding down and there will probably not be any new legislative laws this year.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, the meeting adjourned into executive session at 7:45 pm on a motion by Mr. Phillips, seconded by Mr. Thomason; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer