

**READING TOWNSHIP BOARD OF SUPERVISORS**  
**SPECIAL MEETING**  
**October 7, 2021**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:07 pm by Kevin Holtzinger, Chairman. Greg Heefner, Vice-Chairperson, and Jason Phillips, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Gary Bullock, EMC, Jason Grim and Kim Dissinger, Public Works; Wes Thomason.

The purpose of the workshop meeting is to review department requests for preparations of the 2022 budget.

**Public Comments**

None

**Miscellaneous**

**Schedule Next Budget Meeting**

The next budget meeting will be held on October 28<sup>th</sup> at 6:00 pm.

**Department Requests**

**Police Department**

**Officer Ceravola**

Officer Ceravola will be getting prices on dash and body cameras and information on leasing a new police car. Officer Ceravola is also requesting more wildlife cameras.

**Emergency Management**

Mr. Bullock would like the Supervisors to consider raising Dean Shank's stipend. Ms. Beard is going to check with the Solicitor if a Resolution must be put into place.

**Public Works**

Mr. Dissinger presented a Public Works Budget Proposal as follows:

**Tar & Chip for 2022**

1. Mud Run West-Double
2. Gooseville-Double

3. Plum Run-Single
4. Anthony-Single
5. Brough Hill-Single
6. Group Mill Single

Oil & #8 stone in place includes all equipment, operators, laborers, and dump trucks, \$173,961.00. Grip tight fog seal \$64,068.00.

Mr. Heefner made a motion to approve the tar and chip and grip tight fog seal for 2022 in the total amount of \$238,029.00, second by Mr. Phillips; motion carried.

Washed #8-1B's 2021 price for 200 ton is \$21.00 a ton which would total \$4200.00. 2022 price would be \$23.10 a ton with the total amount of \$4600.00. Hauling price is \$8.50 a ton totaling \$1,700.00. Mr. Heefner made a motion to approve the purchase of stone in 2021 with delivery in December, second by Mr. Phillips; motion carried.

Road Widener, skid loader attachment was approved on a motion by Mr. Heefner in the amount of \$50,000.00, second by Mr. Phillips; motion carried.

Price for work to Church Road from Hoover School Road through Round Hill Road Intersection in the amount of \$552,700.00 was received from Gannett Fleming. This will be discussed further at the October 28<sup>th</sup> budget meeting.

### **Administration**

#### **Kimberly Beard**

Requested purchasing mats for the building due to cancelling Cintas Service to save \$6,000.00 a year. More pricing will be gathered from Rural King.

Lighted Monument sign was also requested and was tabled for further discussion.

#### **Jennifer Miller, Tax Collector**

Ms. Miller is requesting:

1. 1 ink cartridge, \$80.00
2. 1 pack of white paper (township supplies)
3. Stamps/envelopes \$450.00-\$500.00
4. Association Convention \$160.00
5. Association Hotel \$250.00-\$300.00 (May be half if someone shares room cost)
6. Deposit slips and checks \$50.00

Mr. Heefner made a motion to approve Ms. Miller's request, second by Mr. Phillip; motion carried unanimously.

### **Lease Agreements**

The Church Lease Agreement is on a month to month basis currently at \$400.00 a month. Adams County currently pays \$1650.00 per month for the Magistrate's Office.

**Capital Reserve CD Accounts**

**Current Balances**

**Reserve CD Account Balances:**

Office Equipment:	6,423
Building Maintenance:	40,649
Police Vehicle:	26,104
Public Works Equip:	68,529
Emergency Management	<u>3,281</u>
	\$147,153

There is also a CD marked for future Projects that matures on February 2,2022 in the amount of \$255,451.68 that will be cashed in to use towards the 2022 expenses.

**2022 Contributions**

Contributions are pending further consideration at this time.

**Wages (Non-Union)**

Seasonal Employee's-\$1.25

Kim Dissinger-\$1.25

Austin Grim-\$1.25

Kimberly Bear-\$1.25

Tianna Mummert-\$1.50

Wages for Union workers were set by contract.

Officer in Charge Ceravola-\$1.25

Officer Morehead-\$2.00

Wage package and Insurance paid deductibles by township were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried.

**Public Comments**

There were no public comments.

**Adjournment**

The meeting was adjourned at 8:50 pm on a motion by Mr. Heefner and seconded by Mr. Phillips, motion carried unanimously.

Respectfully Submitted

Kimberly Beard  
Secretary/Treasurer