**READING TOWNSHIP**

**PLANNING COMMMISSION MEETING**

December 2, 2024

The regular monthly meeting of the Reading Township Planning Commission was held at the Reading Township Municipal Building and called to order at 6:31 pm by Chairman Bill Bowen. Planning Commission members in attendance were, Alicia Wooters, Dana Shuman, Don Godfrey and Gerald Shank with Chairman Bowen presiding.

Others in attendance included Andrew Merkel, Adams County Office of Planning and Development, Trey Elrod, Township Engineer, Andrew Miller, Zoning Officer.

Gerald Shank made a motion to approve the November 4, 2024 Planning Commission meeting minutes, Alicia Wooters seconded, the motion carried.

**2025 PLANNING COMMISSION DATES & SUBMISSION DEADLINES**

Gerald Shank made a motion to approve the 2025 Planning Commission meeting dates and submission deadlines, Alicia Wooters, seconded, the motion carried unanimously.

**PUBLIC COMMENTS**

No Public Comments

**SUBDIVISION & LAND DEVELOPMENT**

**SALD# 2024-04**

**Final Subdivision Plan for Chesterfield Phases 3 & 4**

**Parcel# 36J07-0039—000**

**2283 East Berlin Rd.**

**East Berlin, PA 17316**

**Last Revised: 10/18/24**

**BOS Action Deadline: 12/23/24**

There was not a representative present for Chesterfield Phases 3a & 4.

Gerald Shank made a motion to table the waivers asked for, Alicia Wooters seconded, the motion carried unanimously.

Gerald Shank made a motion to table the Plan, Alicia Wooters seconded, the motion carried unanimously.

**DISCUSSION**

Andrew Merkel went over parking per household possibilities to add to the Zoning District Amendments. The Planning Commission let Mr. Merkel know what they would like to see, he will bring more information to the next meeting.

**ADJOURNMENT**

Gerald Shank made a motion to adjourn the meeting at 7:35pm, Dana Shuman seconded, the motion carried unanimously.

Respectfully Submitted,

Tiana Mummert

Administrative Assistant