

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
JULY 17, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Donald Kauffman were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Steve Parse, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; George Wolf, Public Works Department; John Beise and Gerald Shank, Planning Commission; Randy Wolf, Hampton Fire Company; Jack Powell, PE; Paul Wilson, Daewood Engineering; Pauline Brodbeck, and Earle Snyder.

Chairman Holtzinger led in the Pledge of Allegiance.

The minutes of the June 19th regular meeting were approved on a motion by Mr. Kauffman and second by Ms. Weaver; motion carried unanimously.

**ANNOUNCEMENTS**

Chairman Holtzinger, Marcia Weaver, Garry Wilt and Officer Ceravola met with Wilbur and Janelle Slothour of Land and Sea Services on June 22<sup>nd</sup>, 2017. Mr. Slothour discussed his concern with the nuisance complaints that he has been receiving. They are becoming overwhelmed with the work load.

Chairman Holtzinger and Marcia Weaver met on June 29<sup>th</sup>, 2017 with PEMA in Gettysburg to discuss the Overholtzer matter at Laughman's Bottom.

**PUBLIC COMMENTS**

No Public Comments

**ENGINEER'S REPORT**

**Hampton Alley Weight Limit Posting**

The engineering study has been completed by Advantage Engineers. There will be a 10 Ton weight limit posted on the various Hampton Alley's. This weight is equivalent to one axle truck load. Mr. Mains, Gannett Flemming, has almost completed the Engineering Study Form TE-109 which he will have at next month's Board of Supervisor's meeting. Mr. Parse said the next step will be for Attorney Neubaum to draft an Ordinance of weight restrictions for Hampton Village. Attorney Neubaum stated he will need a list of alley's and locations and also a copy of the study. Ms. Weaver made a motion to allow Attorney Neubaum to move forward on the Ordinance, Mr. Kauffman second, motion carried unanimously.

**Update of OLDS Ordinance (penalties)**

Mr. Parse discussed some of the penalties that were researched from other Townships that have already adopted a similar ordinance. After examining other ordinances Reading Township is more lenient than some. Chairman Holtzinger stated that from what he understands the Township has some latitude to make exceptions for residents that are going through hardship. Attorney Neubaum stated that the Magistrate will look to the township when dealing with penalties.

**SUBDIVISION & LAND DEVELOPMENT**

**Iglesia Restauraction CDR**

**Final Land Development Plan #2017-01**

Mr. Kauffman made a motion to give conditional approval to Land Development plan #2017-01 based on the following conditions being met, second by Chairman Holtzinger and motion carried unanimously:

1. §22-306.A(27) & (28) The plan must be signed prior to approval by the Township. All plans must have original signatures, seals and notarization and include a separate signature block for the Board of Supervisors to sign on each page to facilitate recordation of the final plan with the Adams County Recorder of Deeds Office.
2. §22-304.A(34) A Highway Occupancy Permit be received at the Township office for access onto the State Highway.
3. §22-304.B(2) The Erosion and Sediment Control Plan must be reviewed and approved by the Adams County Conservation District Office prior to approval by the Township.
4. §22-309 A public improvements security cost estimate must be provided for the proposed water connection and service, sanitary sewer connection and pumping facilities, site grading, erosion control and storm water management. Cost estimate must be received and reviewed by Mr. Mains prior to final approval and as security for payment to satisfy the completion of improvements and before approval of the final plan a letter of credit, bond or financial security acceptable to the Board of Supervisors must be provided.
5. §22-303.E The Reading Township Municipal Authority will need to review and approve the proposed plan for a low-pressure sewer connection to the public collections system. the Township must receive an approval letter from the Municipal Authority.

The Operation and Maintenance Agreement has been provided for the permanent (Post Construction) storm water management systems in Accordance with §22-502 and the wording has been approved by Mr. Mains and Attorney Neubaum. The Agreement must be notarized, filed with the Adams County Recorder of Deeds Office and the original returned to the Township Office.

**Chesterfield #2009-06**

**Final Subdivision Plan #2009-06**

**Phase 1**

Ms. Weaver made a motion to give conditional approval to Land Development plan #2009-06 based on the following conditions being met, seconded by Mr. Kauffman, and unanimously carried:

1. §22-306.A(27) & (28) The plan must be signed prior to approval by the Township. All plans must have original signatures, seals and notarization and include a separate

signature block for the Board of Supervisors to sign on each page to facilitate recordation of the final plan with the Adams County Recorder of Deeds Office.

2. §22-516 As security for payment to satisfy the completion of improvements and before approval of the final plan a letter of credit, bond or financial security acceptable to the Board of Supervisors in the amount of \$894,467.06 shall be submitted.
3. The Home Owners Association Declaration of Covenants, Restrictions, Easements, Charges and Liens for Chesterfield must be approved and a final copy presented to the Board of Supervisors to retain with the plan.
4. §22-309 The approved Developers' Agreement must be notarized, filed with the Adams County Recorder of Deeds Office and the original returned to the Township Office

### **Hampton Heights-Reseeding and Trash Complaint**

The Secretary received an email from Gail Bixler, President of Hampton Heights Home Owners Association, with concerns with the re-seeding, fixing the ruts in the common area and trash in the tree line. She has tried to contact Phil Garland, Lexington Land Development but has not been able to reach him. Mr. Biese, Planning Commission, stated that if this is at Lot #112 the recreation area approval will not be given to the plan to move forward until the issues have been taken care of. Attorney Neubaum and the Board agreed.

## **MISCELLANEOUS**

### **Budget Workshop Meeting**

There will be a Budget Workshop scheduled for August 10<sup>th</sup>, 2017 at 1:00 pm at the Township Building. It will be advertised and posted on the door. A memo will also be given to the departments for any budget requests.

### **Complaint Form**

Chairman Holtzinger stated that the complaint form deals with the meeting with Mr. Slothour, Land and Sea, that was held on June 22<sup>nd</sup>. Mr. Slothour is overwhelmed with all the nuisance complaints plus the other work that he has. A complaint form will now be completed by anyone that has a nuisance complaint as to the nature of the complaint and must be signed. If they wished to remain anonymous it would be on a case by case basis. Ms. Weaver made a motion to adopt the Complaint Form to be used in the administrative office, Mr. Kauffman seconded, motion carried unanimously.

### **Request to Donate Emergency Equipment to Hampton Fire Company**

Officer Bill Ceravola, Officer in Charge, requested approval to donate 2 light bars, couple sirens and some switches to the Hampton Fire Company. Ms. Weaver approved Officer Ceravola's request, second by Mr. Kauffman and motion unanimously carried.

## **PUBLIC ORDINANCE HEARING Ordinance 2017-01 On-Lot and Community Sewage Systems**

Attorney Neubaum stated that this ordinance amends the Township code of on-lot and community systems specifying when to obtain permits for regulating the proper maintenance and care of, providing for the routine pumping out of and inspections of individual on-lot or community sewage systems; and to authorize intervention by the township involving health hazards or public nuisance

and to provide penalties for the violation of and for the filing of municipal liens by Reading Township against violators. The ordinance creates 5 districts in the township. The owners of properties with on-lot or community septic systems in each district will be responsible for the certification of their septic systems properly functioning. The requirement for inspections will rotate through each district on a yearly basis, such that each district will be subject to the ordinance once every five years. The Ordinance provides for exemptions for properties that can prove that they can demonstrate proper functioning of a septic system within 18 months prior to the date of enactment of the Ordinance. Chairman Holtzinger opened the floor for public comments.

**Gerald Shank**, Planning Commission, stated that the Commission has been dealing with DEP for a while now with Laughman's Bottom and with the Chesapeake Bay Intuitive, things are only going to get tougher and he does not want to get a huge fine. He thinks this will be a way to appease them till we get a better system.

**Earl Snyder** had asked the question what is going to be involved in this. Chairman Holtzinger stated that the Ordinance is going to require every home owner that has an on-lot septic system to be pumped out every 5 years. Mr. Snyder stated he has it done every 2 years and the gentlemen that pumped his system out said to wait until every 3 years. Mr. Snyder has concerns because that will throw him off the townships schedule. Ms. Weaver replied that if he has his paperwork showing that it was pumped out 18 months prior to his scheduled date, he will be exempt but was advised to keep his receipt. Ms. Weaver also stated the ordinance will be on the website with a map of the regions.

The public comment session was closed. Mr. Kauffman made a motion to adopt Ordinance 2017-01, second by Ms. Weaver and motion unanimously carried.

## RESOLUTION

**Resolution #2017-16** Policy regarding Corporate Authorization with Adams County National Bank. This resolution gives the Treasurer and the Board authority to sign any transaction that occurs at this Bank. Ms. Weaver made a motion to approve Resolution #2017-16, second by Mr. Kauffman, motion unanimously carried.

## TREASURER'S REPORT

### ACNB Building Maintenance CD

#### Interest Rates

Ms. Beard stated that the Building Maintenance CD has reached maturity date. The current balance of the CD is \$8925.56. Ms. Beard requested approval to renew the CD at the 13 month term with .90% interest or 1.15% interest for the 15 month term. Ms. Weaver made a motion to proceed with the 1.15% interest rate for 15 months, Mr. Kauffman second, and motion unanimously carried.

The Treasurer's Report for the month of June was approved pending audit, a motion by Ms. Weaver, second by Mr. Kauffman, motion carried unanimously.

## ADMINISTRATIVE REPORTS

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and

East Berlin Fire Company for the month of June. Officer Ceravola, stated that himself and Officer Morehead attended Enradd Training and Cops in Court classes that involved 4 days of training. Officer Morehead had a couple days off and that will reflect the numbers on the report. He had also stated that he has been overlapping himself and Officer Moreheads shifts so they can use the speed timing device which is a two man operation. They did get some people speeding and they were all at least fifteen miles per hour over. Officer Ceravola stated he has also been working on a drug overdose case that may turn into a homicide charge. Chairman Holtzinger had questioned him about the camera's that were placed to catch people dumping trash. Officer Ceravola has not seen any trash that has been dumped recently.

Mr. Bullock, Emergency Management is asking the Board for approval for the non-emergency use of fire police to cover the Apple Valley Creamery 5K Run on July 29th, 2017. Ms. Weaver made a motion to approve the request for the non-emergency use of fire police, Mr. Kauffman second, motion carried unanimously. Ms. Weaver made a motion to accept the Administrative Reports, Mr. Kauffman second, motion carried unanimously.

#### **SOLICITOR'S REPORT**

No Report

#### **PUBLIC COMMENTS**

No Public Comments.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:12 pm on a motion by Chairman Holtzinger seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer