

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 20, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson was present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer, Gannett Fleming; Bill Ceravola, Officer in Charge; Gary Bullock, Emergency Management Coordinator; John Biese, Planning Commission; J. T. Hand, The York Water Company; Gail Bixler, Hampton Heights Homeowners Association; George Wolf, Jason Grim, Paul Wilson, Dawood Engineering, representing Chesterfield Subdivision Plan; Kim Dissinger, Pauline Brodbeck, Joshua Laughman, and Lorie McKee.

Kevin Holtzinger led the Pledge of Allegiance.

The minutes of the December 19th, 2016 regular meeting were approved on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried.

The minutes of the January 16th, 2017 regular meeting were tabled pending further review until next month's meeting.

PUBLIC COMMENTS

Chairman Holtzinger stated the Board met on January 19th with the neighbors of the East Berlin Fish & Game Club.

The Board also met on January 29th at the Hampton Fire Company regarding the fire company merger between Hampton Fire Company, Lake Meade Fire & Rescue and the East Berlin Fire Company. All three fire companies voted to become Company 32 and will have their first meeting together as one on March 1st, 2017.

ENGINEER'S REPORT

Mr. Mains stated replacing the T-529 Bridge on Stoney Point Road was an important priority of the county. The total cost of the bridge would cost \$1,500,000.00. The township would contribute approximately 5% of the funding which would mean the township would contribute approximately \$75,000.00 with 3-4 years to make payments.

Mr. Mains presented to the planning commission a draft of the On-Lot Disposal System Ordinance (OLDS). The SEO looked at it and will have a master draft soon for the Planning Commission and the Board of Supervisors.

SUBDIVISION & LAND DEVELOPMENT

**Hampton Heights Phase III SALD Plan #2016-06
Modification Request on Pavement**

No one was present to represent Hampton Heights. However, Mr. Mains stated that there was a Modification Request presented to modify §22-502 for different pavement. Chairman Holtzinger approved the Modification Request as submitted, Ms. Weaver seconded the motion, motion carried.

Gail Bixler, President of Hampton Height Home Owners Association, wanted to make Mr. Mains aware that she had asked for feedback from residents concerning the recreation area. All but 1 would like to see a grass path and not mulch, with no barriers. Chairman Holtzinger requested a note be placed on the sub-division plan and Mr. Mains stated he will pass that along.

Chesterfield Phase I

SALD Plan #2009-06

Stormwater/BMP Agreement

Mr. Wilson, of Dawood Engineering presented the Notarized Stormwater Best Management Practices Agreement. Ms. Weaver motioned to approve the Agreement as submitted and Chairman Holtzinger seconded the motion. Motion carried.

MISCELLANEOUS

Joshua Laughman

5360 Carlisle Pike

Second Driveway Consideration

Mr. Laughman requested approval of a 2nd driveway permit for the purpose of parking a school bus at the property. Mr. Laughman was not aware a permit was needed and proceeded to install the driveway. Chairman Holtzinger stated that the Hampton Alley ways will be repaved this summer. The alleys cannot withstand the weight of the bus and does not want to see the new pavement broken up. Chairman Holtzinger made a motion to deny the Driveway permit application, Ms. Weaver seconded the motion, motion carried. Mr. Laughman wanted to know how he should handle the driveway that was installed. Chairman Holtzinger said that the Board would revisit that matter at the next month's meeting.

Hampton Heights Fire Hydrants

Chairman Holtzinger stated that the decision and motion was made at the meeting of October 17, 2016, that the township would not pay the York Water Company bill for the fire hydrants located in Hampton Heights. Ms. Bixler, President of the Hampton Heights Homeowners Association, (HOA) has not paid The York Water Company for the Hampton Heights fire hydrants for the past 4 months. Ms. Bixler stated that their solicitor could not find cause that the HOA should assume cost of the fire hydrants and that there is no covenant stating that the HOA is responsible. Attorney Neubaum stated that in the statute, section 1802 of the Second Class Township Code, does not require the Township to pay for the hydrants. The statute consistently used the word "may" not "shall". Chairman Holtzinger stated that there were 54 homes covered by the fire hydrants and in Phase III there will be 18 or 19 more homes and no more hydrants are on the plan. That means the cost per house hold will drop. Chairman Holtzinger asked Mr. Hand, representative of The York Water Company, if the bill is not paid for the hydrants, what would their course of action be? Mr. Hand stated that if the bill was not paid now, the hydrants would be tagged out of service tomorrow.

East Berlin Fish & Game

No one was present regarding the Fish & Game Club complaint. Attorney Neubaum has reviewed this matter and stated that this is a private matter between the parties involved. He will draft a letter to Attorney Hartman for Board approval.

Approve Kimberly Beard as Secretary/Treasurer

Kimberly Beard was hired as the Township Secretary/treasurer at the rate of \$14.00 an hour plus benefits on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried. Ms. Weaver stated that Kimberly started on February 13th.

Estimate for Annual Office Cleaning

An estimate in the amount of \$526.00 for the annual cleaning of the township office floors and windows was approved on a motion by Chairman Holtzinger and seconded by Ms. Weaver, motion carried. This estimate also included the weekly cleaning amount.

2013-2015 Audit Generals Report of the East Berlin Fireman's Relief Association

The Board acknowledged receipt of the report.

Correspondence from the Adams County Agricultural Land Preservation Program

The Board acknowledged receipt of the correspondence dated January 13, 2017.

Resolutions

Resolution 2017-11: BB & T Agreement for deposit account.

This resolution is to change treasurer from Ms. Weaver to Kimberly Beard. Ms. Weaver made a motion to approve Resolution 2017-11, Chairman Holtzinger seconded and motion carried.

Resolution 2017-12: Increasing tax collector fees for tax certifications.

This resolution was requested by the tax collector, Jennifer Miller to increase the certification fee from \$15.00 to \$25.00. Chairman Holtzinger made a motion to approve the resolution; Ms. Weaver seconded and motion carried.

TREASURER'S REPORT

The Treasurer's Report was approved on a motion by Chairman Holtzinger and seconded by Ms. Weaver and was carried.

ADMINISTRATIVE REPORTS

Officer Ceravola stated that they had 103 incidents. Mr. Dissinger with Public Work Dept. suggested that the 2 trees at the Township office be taken down and that he thinks Asplundh would do it at no cost. He was told to proceed with that.

Mr. Bullock requested approval for the non emergency use of fire police. Approval was given for the fire police to serve during the Hampton Fire Company's Gun Raffle on March 12th. He also stated that 29% of the fire calls in January were in Reading Township.

The reports submitted by the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector for the month of January were approved as submitted on a motion by Chairman Holtzinger and seconded by Ms. Weaver; motion carried.

SOLICITOR'S REPORT

HILLANDALE SALD PLAN #2016-05

DISCUSSED BOND WAIVER

Ms. Weaver tabled the bond waiver pending further developments, Chairman Holtzinger seconded the motion; motion carried.

Rutter's/LCB Appeal

The Township received a "Motion To Join Indispensable Party" filed by Rutter's against the Pennsylvania Liquor Control Board. The Liquor Control Board wants the township to go to court to defend the decision by the Liquor Control Board in denying the license. Attorney Neubaum recommended waiting for further developments.

PUBLIC COMMENTS

Officer Ceravola inquired about the emergency access road to Lake Meade. The board stated that there is no roadwork planned or budgeted for this year.

Officer Ceravola stated that Penn Dot has stopped requiring stickers on License plates. He stated he thinks that this will become a problem. He would like a letter to be drafted stating the departments opinion on the change.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:35 pm on a motion by Chairman Holtzinger and seconded by Ms. Weaver; motion carried.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer