

**READING TOWNSHIP BOARD OF SUPERVISORS**  
**SPECIAL MEETING**  
**August 23, 2018**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 7:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson, and Gary Sauble, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Gary Bullock, Emergency Management Coordinator; Kim Dissinger, Director of Public Works and Jason Grim, Road Foreman; Jason Phillips, Hampton Fire Company; Troy Reeve, Lake Meade Fire and Rescue; BJ Gastley, Jamie Lehr and Fred Humbert.

The purpose of the workshop meeting is to review department requests for preparations of the 2019 budget.

**Public Comments**

Fred Humbert, 5408 Carlisle Pike, is opposed to the Hampton roundabout. Mr. Humbert feels it is not necessary and he would like the Supervisors to help fight against it. Mr. Humbert also stated that we have the safest cross road in the county and there has not been a major accident there in 100 years only minor ones. Jamie Lehr is also concerned about the Roundabout. He stated PennDot is taking some of his property by eminent Domain. He stated he has two properties and they are taking 40' off his one property. Betty Jo Gastley, owner of The Goal Post, is concerned someone will run into her building. Ms. Beard will schedule a meeting with PennDot, Supervisors and the residents that will be affected by the roundabout. Ms. Weaver made a motion to table the Hampton Maintenance Agreement until the meeting with PennDot, second by Mr. Sauble, motion carried unanimously.

**Old Business**

**Laughman's Bottom Survey Drainage Issue**

Mr. Mains, Gannet Flemming, suggested there be a survey done before installing the pipe to address the drainage issues. There are two property owners it would affect. Ms. Weaver made a motion to not have a survey performed but to have a indemnification letter in place before the township proceeds with work to fix the drainage issue, second by Mr. Sauble, motion carried unanimously.

**Resolution 2018-21**

Opposition to HR 291:A resolution directing the Dept. of Revenue to commence a study to investigate the feasibility and potential cost savings with replacement of local Earned Income Tax collection methods with State wide collection. The Supervisors would like Ms. Beard to obtain a copy of a feasibility study that was completed. Ms. Weaver made a motion to adopt Resolution 2018-21, Opposition to HR 291, second Mr. Sauble, motion carried unanimously.

**Public Works**

Mr. Dissinger presented a Public Works Budget Proposal as follows:

**2019 Public Works Budget Proposal**

Equipment Rental:

❖ 60' Man lift	\$4,155.00
❖ 12" Chipper	\$3,900.00
❖ Street Sweeper Developments	\$3000.00
❖ Earth Moving Equipment	<u>\$6500.00</u>
<b>TOTAL</b>	<b>\$17,555.00</b>

Seal Coat Tar & Chip 5.72 Miles

Total Square Yards 61,648

Single Coat Seal @ .34-.40 CRS-2pm

Total Cost \$67,812.80

Grip Tight, Fog Seal

Total Cost \$24,659.20

**TOTAL \$92,472.00**

CRS-2 Oil Used on Rocks **\$1500.00**

Roads to be sealed: Miller, Round Hill, Hampton Drive, Diana Drive, Susan Lane, Christopher Court, Ray Ct., Kimberly Lane, Fawn Ave., Antler Lane, and Group Mill Road.

Storm Water Pipe Cleaning & Video of pipe for Deer Park, Hampton Plains, and Hampton Dr.

Spring: Hampton Plains & Hampton Drive \$6000.00

Fall: Deer Park \$6000.00

**TOTAL \$12,000.00**

Line Items:

Signs	\$6,000.00
Line Painting	\$20,000.00
Pipes, Band, Catch Basins, Etc.	\$18,000.00
<b>TOTAL</b>	<b>\$44,000.00</b>

Log House Road Project #620 .20 Miles \$90,000.00

Snapper Mower Replacement \$9,500.00

## PUBLIC WORKS REQUESTS

Track Skid Loader	\$54,000.00
Bed Tarp System for Truck #1	\$2,700.00
Truck Frame Cleaning Seal coat	\$3,000.00

And painting gloss black to help  
Stop rust from front bumper to rear hitch.

Part Time Employees:  
29 hours per week x 2 for 52 weeks \$55,000.00  
Note: Not including Liability Insurance  
Note: Number above includes hourly raises

Please Note:

If #8 stone are purchased in 2018 @ \$14.50 a ton (750 ton)	\$10,875.00
Or #8 stone are purchased in 2019 @ \$15.75 a ton (750 ton)	\$11,812.50
2018 savings of	\$937.50
Hauling cost would be around	\$6000.00

### General Fund

Ms. Beard presented the Board with a Budget vs. Actual report, Profit and Loss Previous Year Report and a 2018 Budget Worksheet Packet.

### Police Department

**Officer Ceravola** is requesting 4 drawer file cabinet to keep police investigations file in. \$2000.00

### Emergency Management

Mr. Bullock had no requests other than to carry the same amount over as last year.

### Administration

**Kimberly Beard** Requested to attend PSATS Convention. The membership price is \$160.00 for entire conference. 94 miles round trip at 2018 of 54.5 rate \$201.00. Workshops featured are not determined yet. Conference April 14th – 17<sup>th</sup>, 2019.

She is also requesting a new computer (\$1,000). Windows 2017 will become obsolete.

Ms. Beard is requesting for a new phone system to be installed. Ms. Weaver stated we are in the process of getting estimates at this time and may be installed in 2018.

Ms. Weaver would also like Ms. Beard to ask Mr. Wilt for the security system estimates that he gathered last year.

### Jennifer Miller, Tax Collector

Ms. Miller requested half of the cost of stamps, one pack of white paper, one ink cartridge, Tax Collector Convention, possibly hotel for Convention and Pa State Tax Collectors Association membership. These items total approximately \$786.00. Ms. Weaver would like Ms. Beard to Contact Ms. Miller to get a total of what she will be asking York Springs to budget for the tax collector since she is also collecting for their municipality.

### **Lease Agreements**

The Church Lease Agreement is on a month to month basis at \$400.00 a month. Adams County currently pays \$1550.00 per month for the Magistrate's Office and has a two year contract which does not expire until 2020. There is no further discussion needed on Lease Agreements.

### **Capital Reserve CD Accounts**

#### **Current Balances**

#### **Reserve CD Account Balances:**

Office Equipment:	6030	Matures 3/5/2019
Building Maintenance:	8,931	Matures 8/18/2018
Police Vehicle:	10,341	Matures 9/28/2019
Public Works Equip:	15,395	Matures 9/25/2018
Emergency Management	<u>3,089</u>	<u>Matures 9/28/2019</u>
	\$43,786.00	

These amounts are budgeted but not included until the CD matures. \$30,000 will go into the building maintenance, \$10,000 into Police Vehicle and \$40,000 into Public Works Equipment budgeted for 2018. There will be further discussion at a later budget meeting.

### **2018 Contributions**

Contributions are pending further consideration at this time.

### **Non-Union Wages**

The wages are pending further consideration at this time.

### **Public Comments**

There were no public comments.

### **Adjournment**

The meeting was adjourned at 9:00 pm on a motion by Mr. Sauble and seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted

Kimberly Beard  
Secretary/Treasurer