**READING TOWNSHIP**

**BOARD OF SUPERVISORS**

**ORGANIZATION MEETING**

**JANUARY 2, 2024**

**Call the Meeting to Order**

2023 Final Business

Public Comments

Adjourn

**Call organization Meeting to Order**

* Appoint temporary Chairman
* Appoint temporary Secretary
* Receive nominations & elect permanent Chairman
* Receive nominations & elect Vice Chair
* Appoint Secretary/Treasurer

**APPOINTMENTS**

**Supervisors Board Liaison Appointments:**

* Administration
* Public Works
* Police
* Planning Commission
* Municipal Authorities
* Fire Companies & Emergency Management
* York Adams Tax Bureau plus Alternate; Adams County Tax Collection Committee plus Alternate
* Adams County Council of Governments

Appoint Township Resident as Chairman to the Vacancy Board

**Appointment of Employees & Positions:**

* Kimberly Beard, Open Records Officer

Tianna Mummert, Alternate

* Tianna Mummert, Administrative Assistant
* Kim Dissinger, Director of Public Works
* Jason Grim, Road Foreman
* Justin Diehl and Ladd Mummert, Public Works
* William Ceravola, Police Officer-in-Charge
* Gregory Morehead, Police Officer
* Earl Herman, Seasonal Laborer
* Dean Shank, EMC
* Randy Wolf, Deputy EMC

**APPOINTMENT OF SERVICES:**

* **Residential & Commercial Building Inspector and Zoning & Code Enforcement Services:**

Pa Municipal Code Alliance

2024 Contract for Services

* **Computer Services**

Treysta Technology Management

* **Township Solicitor**

Susan Smith

* **Zoning Hearing Board Solicitor:**

Timothy J. Shultis, Shultis Law, LLC

* **Municipal Engineer & Engineering Firm:**

John Grunge & Trey Elrod, Gordon Brown & Associates.

* **Sewage Enforcement Officers:**

Gilbert Picarelli, KPI Technology

Dominic Picarelli, Alternate SEO

Leah Heine, Alternate SEO

* **Cleaning Service:**

Cathy Karper Cleaning Services

* **Payroll & QuickBooks Support**

Smith Elliott Kearns & Company

**RESOLUTIONS**

2024-01: Wage Rates

2024-02: Personnel Policies & Procedures

2024-03: Fee Schedule

2024-04: Equipment Rental

2024-05: Confirm Appointments to the Reading

Township Municipal Authority

2024-06: Confirm Appointments to the Lake

Meade Municipal Authority

2024-07: Confirm Appointments to the Planning

Commission

2024-08: Confirm Appointments to the Zoning

Hearing Board

2024-09: Appoint Delegate and Alternate

Delegate to the York Adams Tax

Bureau and the Adams County TCC

2024-10: 2017 Record Disposition

2024-11: Continuity of Government

2024-12: Tax Levies for 2024

2024-13: Trick or Treat

2024-14: Staff Purchases

**MISCELLANEOUS**

Approve Treasurer’s Bond to remain $2 Million

Approve payment of bills between meetings for employee reimbursements and to meet due dates and obtain discounts.

Approve Bank Depositories –Adams County National Bank

Authorize attendance at training, meetings, conferences, institutes, schools, and conventions with

payment of registration fees, mileage and other actual expenses incurred.

Approve voting delegate, registration, and hotel accommodation at PSATS Annual Conference

Approve 2024 Federal Mileage Rate for supervisor & employee mileage reimbursements at 67 cents/mile

**Public Comments**

**ADJOURN**