**REGULAR MEETING**

**November 20, 2023**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 5:59 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith.

Trey Elrod, Gordon Brown, and Associates; William Ceravola, Officer in Charge; Gary Myers, Keith Strine, George Wolf, Benay Holtzinger, Ken Kuhn, Griffin Kuhn, Bill Bowker, Rodney Hollabaugh, Marcia and Barry Weaver, Logan Bittner, Keith Bortner, Jeff and Louanne Megonnell, Kim and Mike Wiegand.

Pledge of Allegiance

**ANNOUNCEMENTS**

Executive session on October 31, 2023 to discuss personnel matters.

**MINUTES**

Minutes from October 18, 2023, Regular board meeting were approved with corrections on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

Minutes from October 31, 2023 budget meeting were approved with correction on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**PUBLIC COMMENT**

**Keith Strine,** 1178 Stoney Point Road, has concerns about the speeding on Stoney Point Road. He would like lines on the Road so the Officers can do speed stops. He would like to see a four way stop sign at Germany Road and Stoney Point Road. Ms. Weaver stated PennDOT would not agree to it years ago. Mr. Grim said he does not think it was ever a four-way stop sign.

**ENGINEER’S REPORT AND PLANS**

**Hampton Heights Phase VI Final Plan-Extension of time**

Mr. Phillips made a motion to approve the extension pending preliminary plan being submitted, second by Mr. Thomason; motion carried unanimously.

**Evelyn Mark**

**Final Subdivision Plan**

**SALD #2023-05**

* **Waiver from the requirement for a Preliminary plan**

Mr. Phillips made a motion to approve the waiver from the requirement of preliminary plan to final plan, second by Mr. Thomason; motion carried unanimously.

* **Approve extension letter**

Mr. Phillips made a motion to approve the extension letter for the Evelyn Mark plan, second by Mr. Thomason; motion carried unanimously.

* **Modification for Plan Scale**

Mr. Phillips made a motion to approve the modification for plan scale pending legibility issues, second by Mr. Thomason; motion carried unanimously.

* **Modification of delineation of wetlands**

Mr. Phillips made a motion to approve the modification of delineation of wetlands with the line placed from the study on the plan, second by Mr. Thomason; motion carried unanimously.

* **Modification of monument markers**

Mr. Phillips made a motion to approve the modification of the monument markers with the understanding the markers are placed according to the Engineer’s recommendation, second by Mr. Thomason; motion carried unanimously.

**Kevin S. & Benay V. Holtzinger**

**Final Subdivision Plan**

**SALD #2023-08**

* **Waiver from the requirement for a Preliminary plan**

Mr. Phillips made a motion to approve the waiver from the requirement for a preliminary plan to a final plan, second by Mr. Thomason; motion carried.

* **Waiver of wetland report**

Mr. Phillips made a motion to approve the waiver of wetland report, second by Mr. Thomason; motion carried.

* **Waiver of lot width vs. depth**

Mr. Phillips made a motion to approve the waiver of lot width vs. depth, second by Mr. Thomason; motion carried.

**Replacement of Bridge on Kuhn Fording Road-discussion**

Mr. Thomason has concerns about the bridge that washed away on Kuhn Fording Road in 1975 and has never been replaced. He stated if there was an emergency, and the residents would have to leave in a hurry they would not be able to. Mr. Elrod is going to research a grant to help with the cost.

**BUSINESS MATTERS**

**Hampton Fire Company Lease Agreement and sales agreement, firehouse acquisition with United Hook and Ladder**

Mr. Phillips made a motion to enter into the lease agreement with United Hook and Ladder pending the signing of the deed for the intended sale of Hampton Fire Company with some editorial changes, second by Mr. Thomason; motion carried unanimously.

Mr. Phillips made a motion to authorize Chairman Holtzinger to sign the lease agreement on behalf of the board, second by Mr. Thomason; motion carried unanimously.

**Resolution Authorizing and approving and amendment to the articles of incorporation of LMMA**

Mr. Phillips made a motion to approve the resolution authorizing and approving and amendment of incorporation of LMMA and to authorize Chairman Holtzinger to sign on behalf of the Board, second by Mr. Thomason; motion carried unanimously.

**Appoint Smith, Elliot Kerns-Township Accountants to perform 2023 Audit**

Mr. Phillips made a motion to approve Smith, Elliot Kerns to perform the 2023 audit for the Township, second by Mr. Thomason; motion carried unanimously.

**Burn Ordinance**

Officer Ceravola would like Attorney Smith to review the 1993 Ordinance for burning. The Board authorized her to do so.

**TREASURER’S REPORT**

The Treasurer’s Report for the month of October was approved pending audit on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS, Heidlersburg and York Springs.

Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried.

**SOLICITOR REPORT**

**Legislative update**

Attorney Smith gave legislative and judicial updates.

**PUBLIC COMMENT**

**None**

**adjournment**

There being no further business, the meeting adjourned into executive session at 7:55 pm on a motion by Mr. Thomason, seconded by Chairman Holtzinger; motion carried.

Respectfully Submitted,

Kimberly Beard

Secretary/Treasurer