

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
JULY 20, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Paul Bart, Chairman. Supervisors Bob Zangueneh and Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Vince Wayne, Engineer; Gerald Shank, Planning Commission; Alicia Wooters, Stenographer; Gary Bullock, EMC; Mike Thomas, East Berlin Fire Company; George Wolf, John E. Howe, Pauline Brodbeck, Emmert and Pat Hartzell, and Marcia Weaver, Administrator/Treasurer.

The meeting opened with the Pledge of Allegiance.

Chairman Bart announced that on July 6th the Board approved the use of non-emergency fire police to serve during the Hampton Fire Company Raffle on July 19th; and approval was also given on July 15th for the purchase of a Tiger Side Flail Super Duty Mower in the amount of \$24,178.96 from Stephenson Equipment, Inc. Chairman Bart also stated that the Board met in executive session prior to the meeting to discuss litigation matters involving the Wolf Road access to Lake Meade.

Minutes of the June 15th regular meeting were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

PUBLIC COMMENTS

Mrs. Brodbeck expressed concern regarding a street light in front of her property that has been out for approximately six weeks. She had reported it to Mr. Dissinger and Ms. Weaver. Ms. Weaver explained that the problem had been reported to Met-Ed on two separate occasions. She will check back into the matter again.

Mr. Zangueneh inquired about the status of the Conewago Creek and any long-term residual effects following the Miller Chemical fire. Mr. Bullock reported that DEP says the creek is coming back to normal. Toxic smoke was the fire fighters initial concern according to Mr. Thomas, and so water was used until it was determined the smoke was not toxic. The Board extended their thanks to all the fire departments involved for their immediate response to a difficult situation. Chairman Bart also said that our Public Works Department responded quickly and appropriately to address warning the public of the Conewago Creek water contamination.

Mr. Thomas stated there will be a public meeting held at the East Berlin Fire Company on August 18th at 6:30 pm to discuss future planning.

ENGINEER'S REPORT

Plum Run Road – Liquid Fuels Project

Vince Wayne attending the meeting in Mr. Mains absence. Mr. Mains and Ms. Weaver opened the bids through the PennBid Program on July 16th at 8:50 am. No public was present. The project was awarded to the lowest bidder, Stewart & Tate, in the amount of \$187,564.69 pending review of the bids by Buchart & Horn, Inc; and approval was given to Buchart & Horn, Inc. to issue both the “Notice of Intent to Award” and the “Notice of Award” if all the required documentation is provided, on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

Posting & Bonding of Laughman's Bottom Roads

Mr. Dissinger is requesting that a “Local Deliveries Only” sign be placed at the entrance of Kuhn Fording Road to reduce damages to the roadway due to the DEP mandated sewer project. Approval was given for Mr. Mains to make recommendations and report back to the Board with estimated costs of the process involved.

TREASURER REPORT

Ms. Weaver reported the following:

- ~ On June 22nd the Board approved the transfer of funds (due to the maturity of a non-designated Certificate of Deposit) from Susquehanna Bank to Adams County National Bank in order to gain \$1,280 in interest.
- ~ Met-Ed has been steadily raising rates. Therefore, the electric was switched to the Chamber Choice Electric Program. The program located a supplier (Direct Energy) who will provide a fixed rate for 35 months at a reduced KWH rate from 8.356 to 7.022.

The Board was also provided with a Budget Report from January through June, 2015 and a Previous Year Balance Sheet and Profit & Loss Report for review. The Treasurer's Report was approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

ADMINISTRATIVE REPORTS FOR THE MONTH OF JUNE

Building, Zoning & Code Enforcement

- ~ The “Application for Permits” was updated by the Administrative Staff and Land & Sea Services for corrections and ease of use. The applications were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

EMC & Fire Companies:

- ~ A request for non-emergency fire police to serve on August 15 & 16th from 1100 hours to 1800 hours during the Hampton Fire Company's Wine Tasting Festival was approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

Reports were also submitted by the Police Department and Public Work Department. The Administrative Reports were approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh, motion carried unanimously.

CONDITIONAL USE HEARING

Conditional Use Hearing, Application #2015-01C

John E. Howe, 652 & 656 Fish & Game Road

Chairman Bart closed the regular meeting and opened the Conditional Use Hearing Application 2015-01C for public comments. There were no public comments. After being sworn in by Attorney Neubaum, the applicant, John E. Howe, provided testimony. Mr. Howe resides at 652 Fish & Game Road and confirmed ownership of two parcels each containing approximately 8 acres and located at 652 Fish & Game Road (Parcel #19) and 656 Fish & Game Road (Parcel #23). Mr. Howe would like to decrease the parcel located at 656 Fish & Game Road to approximately 5 acres and increase the parcel located at 652 Fish & Game Road to approximately 10 acres. Parcel #23 is where the additional land is coming from to increase Parcel #19 to 10.025 acres. Mr. Howe stated that his intent is to place the 10 acre parcel in the Clean & Green Program, which is his primary residence. There were no adjoining property owners present at the hearing. Application #2015-01C was approved for conditional use pursuant to Section 503.B of the Zoning Ordinance by subdivision of applicants property located at 656 Fish & Game Road to be added to 652 Fish & Game Road on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried with three in favor and none against. Chairman Bart closed the hearing and re-opened the regular meeting.

SUBDIVISION & LAND DEVELOPMENT

John E. Howe, 652 & 656 Fish & Game Road

Final Subdivision Plan #2015-02

The final subdivision plan was given conditional approval pending the following items are addressed on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously:

1. (22-306.B (10) The Township will need to review and separately consider the submitted Sewage Facilities Planning Module (Non-Building Waiver).
2. (22-304.A (16) All appropriate signatures, seals and certifications should be provided on the Plan.

3. (22-308.D) A Merger or Lot Consolidation Agreement will be required for all lots where lands are proposed to be added.

MISCELLANEOUS

Reading Township Municipal Authority

- ~ The resignation of Judy Shemon from the Reading Township Municipal Authority Board was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. The Board would like to talk with Ms. Shemon regarding the changes and administration of the secretary position.
- ~ Approval was given for the appointment of Jody Lobaugh to the Reading Township Municipal Board effective June 4, 2015 on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

Supervisors Expense Statement

A mileage statement in the amount of \$39.10 was approved for payment to Chairman Bart on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

SOLICITOR'S REPORT

Attorney Neubaum was asked to update existing employee policies and establish new recommended policies. He will have a report on the policies next month.

PUBLIC COMMENTS

Mr. Shank inquired about the discussion at last month's meeting regarding PennDot's decision to provide traffic light turning lanes at both Route 94 and Route 234.

Mr. Wolf stated that the Public Works Department did a good job on trimming the high grass along Hoover School Road.

ADJOURNMENT

There being no further business to come before the Board of Supervisors, the meeting adjourned at 6:53 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver
Administrator/Treasurer