

REGULAR MEETING

Township Building and called to order at 6:03 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Kevin Fox, Gannett Fleming; Gary Bullock, EMC; Bill Ceravola, Officer in Charge; Gerald Shank, Planning Commission; Eric Durham, Community Life Team; Susan and Nancy Hoak, Fran Lookenbill, Wayne Lookenbill, William Hoffman, Jeff and Lisa Henry, Martha Kreiser, George Wolf, Wes Thomason, Benay Bair, Rodney Hollabaugh, and Jeff and Luanne Megonnell.

Pledge of Allegiance

ANNOUNCEMENTS

Chairman Holtzinger read an appreciation letter received from Paul Tuczynski for Officer Morehead thanking him for his great deal of restraint trying to calm the individual down when a vehicle accident occurred on his property. Chairman Holtzinger also thanked Officer Morehead as well as Gary Bullock, EMC, and the Public Works Department.

Chairman Holtzinger attended a meeting on September 9th with Company 32 and EMS Life Team.

October 23rd Reading Township Police and Latimore Police are hosting Drug Take Back from 10:00 am until 2:00 pm at the Bermudian Springs High School.

Chairman Holtzinger announced the PSATS census results are available.

MINUTES

Minutes from the August 16, 2021, Board of Supervisors Regular Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

ENGINEER'S REPORT

**Davino, Pearson and Spahr Final
Subdivision Plan SALD #2020-08
No action Required**

Dissinger Subdivision

SALD #2021-04

**Ratification of withdrawal of planning module
by Township Engineer email to PADEP**

Dated 9.8.21

Mr. Phillips made a motion to ratify action to have the original planning module withdrawn and to submit a new planning module, second by Mr. Heefner; motion carried.

Dollar General store

Stormwater basin-update

Mr. Fox stated there will be a letter going out this week for an telling them the basin needs corrected. Adams County Conservation District is aware of the issue.

Chesterfield Final Subdivision Plan Phase I

#2009-06

Mr. Fox stated Chesterfield is now under construction. E&S compliance issue has been resolved.

Mr. Fox conveyed to the developer, they must go to the Township office with any re-grading of lots and must comply with the Township Ordinance.

The contractor has put a base course on the roads. Once the houses are built, before the wearing course is laid, Mr. Fox, Township Staff and the contractor will do a walk through to make sure everything complies. There was discussion concerning driveway permits that have been approved. Mr. Fox stated there is a pipe under the driveways showing on the plans however some of the applications are not showing a pipe. Mr. Fox is going to schedule a meeting with the contractor to discuss some issues that need attention.

BUSINESS MATTERS

Martha Kreiser-198 Crestview Dr.,

Drainage issues at her property

Ms. Kreiser stated she is having drainage issues on her property. The water does not flow properly, and the macadam is breaking apart. Mr. Grim stated they were on the property and accessed the situation. The Board was given pricing to correct the situation. Chairman Holtzinger stated the Public Works crew will most likely not get to fix the problem until the beginning of next year. Nancy and Susan Hoak were also present also to discuss drainage on their property as well.

Andrew Dalton

Adams County Historical Society

Presentation & donation request

Mr. Andrew Dalton was present to give a presentation. Mr. Dalton stated there is a new museum which is currently being constructed which holds the history of the county. All Reading Township records, wills and deeds are housed there. They have currently raised five million dollars toward the project. Mr. Dalton requested the Board consider donating with the American Rescue Plan money the Township received or possible pledge an amount over a certain period. He stated any support would be appreciated.

**Consideration and action on
Land and Sea Services, LLC
2022 UCC inspection and plan review fee schedule**

The Board acknowledged receiving the review schedule and will be discussed further during the budget process.

Designate Trick or Treat Night

Mr. Phillips made a motion to approve Reading Township trick or treat night on October 27th from 6 pm until 8 pm, and Lake Meade trick or treat on October 30th from 6 pm to 8 pm with the approval of Fire Police to serve those nights, second by Mr. Heefner; motion carried unanimously.

**Acknowledge letter received August 24th from Community
Media relating to Comcast Negotiation and PEG Pass-throughs**

The Board acknowledges receiving the letter from Community Media. Attorney Smith stated Reading Township contracted with Salzman Hughes for Comcast negotiations and it exceeded the agreement for fees, so Salzman Hughes agreed to not charge the Township and continue negotiation. Attorney Smith has not had an update on the contract, so the Board authorized her to get an update on the progress.

**Acknowledge donation request
letter received August 25th from SPCA**

The Board acknowledged receiving the letter dated August 25th from the SPCA.

**Ordinance amending the zoning map of the Reading Township Ordinance to Rezone
a certain property, Parcel number 36K08-0002C-000-Area west of Peepytown Road**

Mr. Heefner made a motion to approve the Ordinance amending the zoning map, second by Mr. Phillips; motion carried.

Schedule budget workshop

The first budget workshop will be held on October 7th at 6:00 pm.

**Set fee for emergency clean-up
using Township equipment and employee**

Chairman Holtzinger made a motion to table until more information is obtained, second by Mr. Phillips; motion carried.

**Consider and action on Resolution
delegating duties relating to removal
of trees, brush, and overhanging branches
in Township Road rights-of way**

Mr. Heefner made a motion to approve the Resolution delegating duties relating to removal of trees, brush and overhanging branches in Township Road rights-of-way naming the Road Foreman as the person to approve such removal, second by Mr. Phillips; motion carried unanimously. This will be Resolution 2021-17.

Chesterfield Subdivision SALD #2009-06
Consideration and action on issue of ownership
of proposed roads

Discussed previously in Engineers report.

Resolution for disposition of blank check records
From cancelled bank accounts

Mr. Heefner made a motion to approve the Resolution for disposition of blank check records from cancelled bank accounts, second by Mr. Phillips; motion carried unanimously. This will be Resolution 2021-18.

TREASURER'S REPORT

Ms. Beard presented the Board with a program supplied by ACNB Bank called Positive Pay. With this program Ms. Beard will electronically file all checks or automatic withdrawals with ACNB Bank and before the checks are cashed, they will be reviewed to confirm accuracy and confirm there is no fraud taking place. This program will cost \$45.00 a month. Mr. Heefner made a motion to approve Positive Pay for the Township Bank Account, Mr. Phillips second; motion carried unanimously.

The Treasurer's Report for the month of August was approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police; Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Northeast Adams Fire & EMS and LMMA Audit Report.

Mr. Eric Durham was present discussing Northeastern Adams EMS becoming part of the Life Team EMS.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

American Rescue Plan Funds

Attorney Smith stated the Department of Treasury has not published another question-and-answer letter. The Department of Treasury will have to finalize how the money can be spent. Kimberly Beard must file a report by October 31st but it is not known who or where the report should be sent.

PUBLIC COMMENT

No Public Comment

ADJOURNMENT

There being no further business, the meeting adjourned into an executive session at 8:09 pm on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously,

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer