

**READING TOWNSHIP  
PLANNING COMMISSION MEETING**

July 3, 2023

The regular monthly meeting of the Reading Township Planning Commission was held at the Reading Township Municipal Building and called to order at 6:33 pm by Vice Chairperson Alicia Wooters. Planning Commission members in attendance were Donald Godfrey, Gerald Shank and Dana Shuman, with Vice Chairperson Alicia Wooters presiding.

Others in attendance included Susan J. Smith, Solicitor, Trey Elrod, Township Engineer with Gordon Brown and Associates, Gary Myers, Karen Grier, Vernon Grier, George Wolf, Nancy Shoemaker, Wendy Bittner, as well as Township Supervisors Kevin Holtzinger and Jason Phillips.

A motion to accept the June 5, 2023 Planning Commission meeting minutes was made by Jerry Shank, Dana Shuman seconded, the motion carried unanimously.

**SUBDIVISION & LAND DEVELOPMENT**

**Kevin Holtzinger  
Revised Sketch Plan  
2425 East Berlin Rd.  
East Berlin, PA 17316**

Kevin Holtzinger was present to talk to the Planning Commission about a sketch plan for 2425 East Berlin Rd. Mr. Holtzinger would like to Apply for a Preliminary/Final Subdivision of this property at an upcoming meeting.

The Planning Commission did not see anything to comment on with the Sketch Plan. Mr. Holtzinger stated that public water and sewer were not going to be an option for the subdivided lots and the lots do not perk, so he will be putting fill ground on them for the next 4 years before he can see if they will perk. Before proceeding he would like to contact DEP and see what their suggestion would be.

**PUBLIC COMMENTS**

Vernon Grier asked about the sewer line for Mr. Holtzinger's project. He also stated that he does not think it is proper for Mr. Holtzinger to contact DEP as the Chairman of the Board for Reading Township on behalf of a personal matter. Attorney Smith assured that Mr. Holtzinger would be talking with DEP as a landowner.

Mr. Grier also suggested that the Township provide copies of future plans for all in the audience or install some type of screen where the plans can be shown for all in the room to see. Attorney Smith reminded all in the audience that when a plan is on the agenda, residents are welcome to contact the Township and can visit the office to review the plan prior to meetings.

Vice Chairperson Wooters stated that she would like it to be on the record that the PC thanks Mr. Merkel of Adams County Planning and Development for providing draft minutes from their previous planning workshop held June 26, 2023.

### **ADJOURNMENT**

A motion to adjourn the meeting was made by Jerry Shank at 7:05 pm, Dana Shuman seconded, the motion carried unanimously.

Respectfully Submitted,

Tiana Mummert  
Administrative Assistant