

**READING TOWNSHIP  
BOARD OF SUPERVISORS  
ORGANIZATION MEETING  
JANUARY 4, 2021**

**CALL THE MEETING TO ORDER**

2020 Final Business

Public Comments

Adjourn

**CALL ORGANIZATION MEETING TO ORDER**

- Appoint temporary Chairman
- Appoint temporary Secretary
- Receive nominations & elect permanent Chairman
- Receive nominations & elect Vice Chair
- Appoint Secretary/Treasurer

**APPOINTMENTS**

**Supervisors Board Liaison Appointments:**

- Administration
- Public Works
- Police
- Planning Commission
- Municipal Authorities
- Fire Companies & Emergency Management
- York Adams Tax Bureau plus Alternate;  
Adams County Tax Collection Committee  
plus Alternate
- Adams County Council of Governments

Appoint Township Resident as Chairman to the  
Vacancy Board

**Appointment of Employees & Positions:**

- Kimberly Beard, Open Records Officer  
Karen Mathna, Alternate
- Karen Mathna, Administrative Assistant
- Kim Dissinger, Director of Public Works
- Jason Grim, Road Foreman
- William Ceravola, Police Officer-in-Charge
- Gregory Morehead, Police Officer
- Earl Herman, Seasonal Laborer
- Robert Anderson, Part Time/Laborer
- Gary Bullock, EMC

- Dean Shank, Deputy EMC
- Re-Appoint John Biese to Serve another term  
to Planning Commission

**APPOINTMENT OF SERVICES:**

- **Residential & Commercial Building  
Inspector and Zoning & Code  
Enforcement Services:**  
Wilbur Slothour, Land & Sea Services  
2021 Contract for Services
- **Computer Services**  
Treysta Technology Management
- **Township Solicitor**  
Susan Smith
- **Zoning Hearing Board Solicitor:**  
Timothy J. Shultis, Shultis Law, LLC
- **Municipal Engineer & Engineering Firm:**  
Virginia Thornton, P.E. & Gannett Fleming,  
Inc.
- **Sewage Enforcement Officers:**  
Gilbert Picarelli, KPI Technology  
Dominic Picarelli, Alternate SEO  
Leah Heine, Alternate SEO
- **Cleaning Service:**  
Cathy Karper Cleaning Services
- **Payroll & QuickBooks Support**  
Smith Elliott Kearns & Company
- **2020 Yearly Audit**  
Smith Elliott Kearns & Company  
Engagement Letter

**RESOLUTIONS**

2021-01: Wage Rates

2021-02: Personnel Policies & Procedures

2021-03: Fee Schedule

2021-04: Equipment Rental

2021-05: Confirm Appointments to the Reading  
Township Municipal Authority

2021-06: Confirm Appointments to the Lake  
Meade Municipal Authority

2021-07: Confirm Appointments to the Planning  
Commission

2021-08: Confirm Appointments to the Zoning  
Hearing Board

2021-09: Appoint Delegate and Alternate  
Delegate to the York Adams Tax  
Bureau and the Adams County TCC

2021-10: 2014 Record Disposition

**MISCELLANEOUS**

Approve Treasurer's Bond to remain \$2 Million

Approve payment of bills between meetings for  
employee reimbursements and to meet due dates and  
obtain discounts.

Approve Bank Depositories –Adams County  
National Bank

Authorize Advertisement of Annual Meeting Notice

Authorize attendance at training, meetings,  
conferences, institutes, schools and conventions with  
payment of registration fees, mileage and other actual  
expenses incurred.

Approve voting delegate, registration and hotel  
accommodation at PSATS Annual Conference

Approve 2021 Federal Mileage Rate for supervisor &  
employee mileage reimbursements at 56 cents/mile

**PUBLIC COMMENTS**

**ADJOURN**