

**FLOODPLAIN DEVELOPMENT PERMIT**

**APPLICATION**

Reading Township  
50 Church Road, East Berlin, Pennsylvania

Application# \_\_\_\_\_

**I. GENERAL**

**Applicant Information:**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Tax Parcel Number: \_\_\_\_\_ Size of Lot: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Mailing Address (if different than above): \_\_\_\_\_

If Applicant is not the property owner, indicate the legal right to make this application: \_\_\_\_\_

**Engineer Information:**

Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Architect Information:**

Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Other Professional Consultants:**

Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

## II. APPLICATION REQUIREMENTS

An applicant for a floodplain development permit is responsible for providing sufficient information: (i) to allow full consideration of the application; and (ii) to support the issuance of the permit. Reading Township’s Floodplain Management Ordinance requires that an application include the following information, as appropriate to the proposed development. **As the Applicant you must affirmatively indicate whether your application includes the required information.**

<u>YES</u>	<u>N/A</u>	
_____	_____	<b>Completed Floodplain Development Permit Application</b>
_____	_____	<b>Plan of the site (drawn at 1” = 100 ft. or less) showing:</b>
_____	_____	(a) map of the general area consistent with Ordinance requirements
_____	_____	(b) north arrow and scale
_____	_____	(c) dates of original plan and any revisions
_____	_____	(d) topographic contour lines consistent with Ordinance requirements
_____	_____	(e) property lines, including dimensions, and size of site (in acres and square feet)
_____	_____	(f) size and location of proposed structures and other improvements
_____	_____	(g) size and location of existing structures or improvements on the property
_____	_____	(h) cross-section drawings for proposed streets, drives, other accessways, and parking areas, showing rights-of-way and pavement widths
_____	_____	(i) profile drawings for proposed streets, drives, other accessways, including proposed grades
_____	_____	(j) plans and profiles of proposed utility systems, including sanitary sewer, water and stormwater systems
_____	_____	(k) location of public or private facilities or utilities, and any other natural or man-made features affecting, or affected by, the proposed activity or development
_____	_____	(l) location of any structures adjacent to the property
_____	_____	(m) location of all proposed and existing streets, drives or accessways and parking areas, including information size, pavement type and elevation
_____	_____	(n) location of any existing bodies of water or watercourses, including direction and velocity of the flow of water
_____	_____	(o) location and boundary of the floodplain and floodway; spot elevations concerning 100-year flood elevations; information concerning the flow of water including direction and velocities
_____	_____	(p) plans of proposed structures and improvements consistent with Ordinance requirements
_____	_____	(q) proposed finished floor elevations or any proposed structure
_____	_____	(r) proposed lowest floor elevation of each proposed structure
_____	_____	(s) elevation of the 100-year flood
_____	_____	(t) information concerning flood depths, pressures, velocities, impact and uplift forces and other factors associated with the 100-year flood (if available);
_____	_____	(u) detailed information concerning any proposed floodproofing measures
_____	_____	<b>Description and estimated cost of the proposed work consistent with Ordinance requirements</b>
_____	_____	<b>Certified documentation of no increase in elevation of the 100-year flood more than 1 foot consistent with Ordinance requirements</b>
_____	_____	<b>Certified documentation of design consistent with the Ordinance requirements</b>
_____	_____	<b>Certified documentation of extent of pollution consistent with the Ordinance</b>

<u>YES</u>	<u>N/A</u>	
_____	_____	<b>Certified documentation of effect on elevations and flows consistent with the Ordinance requirements</b>
_____	_____	<b>Certified documentation o buoyant materials and debris consistent with the Ordinance requirements</b>
_____	_____	<b>Planning Module for Land Development</b>
_____	_____	<b>Detailed information to permit a determination of compliance with Section ____ [dangerous materials and substances]</b>
_____	_____	<b>Sedimentation and erosion control plans consistent with Ordinance requirements</b>
_____	_____	<b>NPDES permit</b>
_____	_____	<b>All other applicable permits</b>
_____	_____	<b>Information necessary to determine that the proposed construction or development is consistent with the need to minimize flood damage and conform with all applicable codes and ordinances</b>
_____	_____	<b>Utilities and facilities information consistent with Ordinance requirements</b>
_____	_____	<b>Drainage information consistent with Ordinance requirements</b>

For any responses marked “Not Applicable” (N/A), please state the basis for your response.  
*Attach additional pages as necessary*

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**III. OTHER REQUIRED PERMITS and APPROVALS**

Identify below all federal, state and municipal permits and approvals required for the proposed development. Indicate whether such permits and approvals have been obtained (provide date and reference number) or are pending (provide date of application).

*Attach additional pages if necessary.*

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**IV. MODIFICATIONS**

The Applicant requests the following modifications from the requirements of the Ordinance:  
*Attach additional pages as necessary.*

Ordinance reference:           Section \_\_\_\_\_  
Requested modification:       \_\_\_\_\_

Reason for requested modification:  
\_\_\_\_\_  
\_\_\_\_\_

Ordinance reference:           Section \_\_\_\_\_  
Requested modification:       \_\_\_\_\_

Reason for requested modification:  
\_\_\_\_\_  
\_\_\_\_\_

Ordinance reference:           Section \_\_\_\_\_  
Requested modification:       \_\_\_\_\_

Reason for requested modification:  
\_\_\_\_\_  
\_\_\_\_\_

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**In affixing my signature to this Application, I hereby attest that the information provided in this Application is true and complete to the best of my knowledge.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

**IV. ADMINISTRATIVE** (completed by Township)

Application received by: \_\_\_\_\_ Date received: \_\_\_\_\_  
Fee Received: \$ \_\_\_\_\_  cash  check # \_\_\_\_\_  
 other form of payment (specify) \_\_\_\_\_

**A. DETERMINATION OF COMPLETENESS**

Determination made by \_\_\_\_\_

- application complete
- application not complete, because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date incomplete application was returned to applicant: \_\_\_\_\_

- by hand delivery to \_\_\_\_\_
- by first class mail addressed to applicant at address provided on application

**B. DETERMINATION OF REQUIREMENT FOR PERMIT FOR PROPOSED DEVELOPMENT**

Determination made by \_\_\_\_\_ Date: \_\_\_\_\_

- permit required
- no permit required, because

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. MODIFICATIONS**

Granted Denied

- Date \_\_\_\_\_ Modification \_\_\_\_\_
- Date \_\_\_\_\_ Modification \_\_\_\_\_
- Date \_\_\_\_\_ Modification \_\_\_\_\_
- Date \_\_\_\_\_ Modification \_\_\_\_\_

**READING TOWNSHIP  
ADAMS COUNTY, PENNSYLVANIA**

**FLOODPLAIN DEVELOPMENT PERMIT**

Permit Number \_\_\_\_\_

Date Issued \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

This Permit authorizes the development of property in the floodplain based on the representations and information, including the site plan, provided by the applicant in Application No. \_\_\_\_\_.

This Permit authorizes the development of the property in the floodplain with the following listed modifications from the requirements of the Ordinance granted by the Board of Supervisors:

Section \_\_\_\_\_

Modification: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section \_\_\_\_\_

Modification: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Issued by: \_\_\_\_\_

Floodplain Administrator