**READING TOWNSHIP BOARD OF SUPERVISORS**

**SPECIAL MEETING**

**September 19, 2023**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 8:09 am by Kevin Holtzinger, Chairman. Wes Thomason, Vice-Chairperson, and Jason Phillips, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Jason Grim and Kim Dissinger, Justin Diehl and Ladd Mummert, Public Works; Tianna Mummert, Administrative Assistant.

The purpose of the workshop meeting is to review department requests for preparations of the 2024 budget.

**Public Comments**

None

**Miscellaneous**

**Schedule Next Budget Meeting**

The next budget meeting will be held on September 28th at 8:30 am.

**Department Requests**

**Police Department**

**Officer Ceravola**

Officer Morehead would like a ballistic vest in the amount of $2500.00 and Officer in Charge Ceravola would like to discuss the plan for the next new car. The Board approved the vest but would like the expiration date. The car is put on hold at this time.

**Public Works**

Mr. Dissinger and Mr. Grim presented a Public Works Budget Proposal as follows:

1. JCB Earthmover-$202,840.00

4 Year Annual Lease-$57,415.00 per year

5 Year Annual Lease-$47,792.00 per year

$1.00 to be paid at the end of lease for ownership

1. 550 truck-will have estimates Tuesday for meeting
2. Tar & Chip with grip tight-$290,969.87
3. Final Grade-$6000.00
4. Equipment Rental-$8000.00
5. Line Painting-$15000.00
6. Stone Purchase

2024 Tar and Chip

1. Dicks Dam Road
2. Round Hill (lemon Side, Double Shot)
3. Big Rock (Dirt side, Double Shot)
4. Rife Road
5. Ruppert Road
6. Possum Hollow Road (All Sides)
7. Bakers Watering Trough Road
8. Gladfelter Road

Total square yards would be 119,722. Prices are as follows.

1. Price of oil and chip application per sq yard $1.71
2. Price for oil and chip application $204,724.62
3. Price for grip tight application per square yard $.85
4. Price for grip tight application total $86,245.25
5. Total project cost $290,000

Mr. Thomason made a motion to approve the purchase of the 550 Truck in 2023, second by Mr. Phillips; motion carried unanimously.

Mr. Phillips made a motion to approve the 2024 stone purchase to be purchased this year at a lower price, second by Mr. Thomason; motion carried unanimously.

Mr. Phillips made a motion to approve entering into a contract with Final Grade to allow the Township to dispose of the brush the residents dispose of at the township at their facility and to be paid quarterly, second by Mr. Thomason; motion carried unanimously.

The other items were tabled until the next meeting.

**Administration**

**No request**

**Jennifer Miller, Tax Collector**

Ms. Miller is requesting:

1. 1 ink cartridge, $80.00
2. 1 pack of white paper (township supplies)
3. Stamps/envelopes $450.00-$500.00
4. Association Convention $160.00
5. Association Hotel $250.00-$300.00 (May be half if someone shares room cost)
6. Deposit slips and checks $50.00

**2024 Contributions**

Contributions are pending further consideration at this time.

**Capital Reserve CD Accounts**

**Current Balances**

**Reserve CD Account Balances:**

Office Equipment: 6,397

Building Maintenance: 40,716

Public Works Equip: 68,730

Emergency Management 3,296

$119,139

**Distribution of 2023 Foreign Fire Insurance Premium Tax to Fire Companies-$37,918.20**

* **Northeastern Adams-$22,750.92**
* **United Hook & Ladder-$15,167.28**

Chairman Holtzinger made a motion to approve the 2023 Foreign Fire Relief fund with the 60% split for Northeastern Adams and 40% for United Hook and Ladder, second by Mr. Thomason; motion carried unanimously.

**Insurance Increase**

Mr. Phillips made a motion to approve renewing the current insurance policy with a 10.7% increase, second by Mr. Thomason; motion carried unanimously.

**Wages (Non-Union)**

Wages were tabled until next budget meeting.

**Lease Agreements**

The Lease Agreements were tabled until the next budget meeting.

**General Fund Review**

The General Fund Review was tabled until the next budget meeting.

**Public Comments**

There were no public comments.

**Adjournment**

The meeting was adjourned at 10:34 am pm on a motion by Mr. Phillips and seconded by Mr. Thomason, motion carried unanimously.

Respectfully Submitted

Kimberly Beard

Secretary/Treasurer