

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
June 20, 2016**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Paul Bart, Chairman. Marcia Weaver, Vice Chairman was present. Donald Kauffman, Supervisor, was absent due to medical reasons. Chairman Bart presided over the meeting.

Others in attendance were: Attorney, Victor Neubaum, Solicitor; John Biese and Jerry Shank, Planning Commission; Kim Dissinger, Public Works; George Wolf, Vacancy Board; Mike Thomas, Liberty Fire Co.; Randy Wolf, Hampton Fire Co.; and Officer Bill Ceravola. Township Engineer, Eric Mains was absent.

Residents Present: Sue Myers, Paulene Brodbeck, Kevin Holtzinger, and Gary Sauble.

Chairman Paul Bart led the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES:

Paul Bart asked if the Supervisors had reviewed the minutes from the May 16, 2016 Supervisor's Meeting. Response was affirmative. Paul Bart made a **motion** to approve the minutes as submitted. Marcia Weaver second the motion. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ENGINEER'S REPORT:

Eric Mains, Engineer was absent. No report was received.

Attorney Neubaum stated the Zoning permit total for May was \$830.00 and there were 5 Zoning permits and 4 Building permits issued.

TREASURER'S REPORT:

The Treasurer's Report was approved as submitted on a motion by Chairman Bart and seconded by Ms. Weaver; motion carried.

ADMINISTRATIVE REPORTS:

Officer Bill Ceravola presented the police report and stated that all looks good in the Township.

Kim Dissinger, Director of Public Works, presented his report to the Board. During May they worked on Machine & Equipment maintenance, mowing, sign replacements, building and ground maintenance, and general road work. Kim Dissinger asked for additional un-budgeted funds to re-hire two part time

workers. Dissinger stated that he doesn't feel he has the support he needs from the Board. Paul Bart stated that these issues are public works management problems. Dissinger stated that a lot of the funds were used up during the past snow storm and he is still waiting to for FEMA to send relief. The Board granted the Public Works Dept. \$7,840.00 to hire two part time workers for a total of 35 hours per week through September on a motion by Chairman Bart and seconded by Ms. Weaver; motion carried. Paul Bart stated that Dissinger needs to work within his budget or DCED will step in and take over the budgeting.

Approval was given for the non-emergency use of fire police to serve during the Hampton Fire Company's Money Raffle event to be held July 17th on a motion by Chairman Bart and seconded by Ms. Weaver; motion carried.

Randy Wolf report that Lake Meade Fire & Rescue has taken ownership of a new engine at a cost of \$700,000 after outfitting.

Mike Thomas from Liberty Fire Co. presented his report and informed the Board that Liberty Fire Co. has been approached by Lake Meade Fire & Rescue to merge. They are talking and considering the merge. Paul Bart stated that he was at the last meeting and it went well. They stated that it will take one and a half years (1 ½) to complete the merge.

Paul Bart made a motion to approve all of the administrative reports as presented. Marcia Weaver second the motion. Motion carried.

MISCELLANEOUS

Opening of Bids: 6:20 pm

Bids were opened for roadwork of Group Mill Road.

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| 1. New Enterprise Stone & Lime | \$207,865.00 | Attorney stated that all was in order. |
| 2. Kinsley Construction | \$206,753.00 | Attorney stated that all was in order. |
| 3. Stewart & Tate | \$201,603.00 | Attorney stated that all was in order. |

Paul Bart made a motion to award the bid to Stewart & Tate as they are the lowest bidder. Marcia Weaver second the motion. Motion carried.

Re-Appointment of Eric Mains & Appointment of Gannett Fleming, Inc. as Engineering Firm

Mr. Mains has taken a position with Gannett Fleming, Inc. Paul Bart made a motion to approve the appointment of Eric Mains as the Township Engineer with Gannett Fleming, Inc. as the Township's engineering firm. Marcia Weaver second the motion. Motion carried. Paul Bart made a **motion** to accept the fee schedule submitted by Gannett Fleming, Inc. Marcia Weaver second the motion. Motion carried.

Stormwater Mgmt. Agreement: The Planning Commission received and reviewed the request from Jacob Stimer for a Stormwater Management "Best Management Practices (BMP) Facilities and Maintenance Agreement" for 700 Gooseville Road. Mr. Mains previously reviewed the document and

explained the purpose of this agreement to the Planning Commission. The Planning Commission recommends adding the name Reading Township to the municipal line and submit the document to the Board of Supervisors for review and signature. After review and discussion, Paul Bart made a motion to approve the Stormwater Management “Best Management Practices (BMP) Facilities and Maintenance Agreement” for 700 Gooseville Road as submitted. Marcia Weaver second the motion. Motion carried.

Adams County Community Assistance Planning Program

Approval was given for the Adams County Office of Planning & Development to assist municipal officials in the development of a Recreation Plan and resultant subdivision and land development ordinance amendment at the cost of \$750.00 on a motion by Chairman Bart and seconded by Ms. Weaver; motion carried. This plan would provide a program for the developer to pay a set fee in lieu of setting aside land for recreation. Attorney, Victor Neubaum gave an outline of what is involved and required. Marcia Weaver asked if these funds could be used at the East Berlin Community Center. Attorney, Victor Neubaum stated that he cannot say if this is correct.

Randy Wolf, Hampton Fire Co. spoke of the possible recreation park at Diana Drive, near the Fire House. Plans were reviewed but nothing was done. Marcia Weaver asked John Biese, Planning Commission, to go with Randy Wolf to check out the area. John Biese will look into this issue and report back to the Board.

Attorney, Victor Neubaum stated that a Board would have to be established separate banking account. Attorney, Victor Neubaum read from the Second Class Township Code, what is required. He recommends waiting to see the Recreation Plan from Adams County.

Supervisor’s Expense Statement

Approval was given to reimburse Mr. Bart for expenses incurred during the month of May in the amount of \$9.18 on a motion by Ms. Weaver and seconded by Mr. Bart; motion carried.

SOLICITOR’S REPORT:

Attorney, Victor Neubaum presented his report as follows:

1. An Agreement was reached with adjoining property owners to allow emergency access to Lake Meade at the Wolf Road access. A center-line survey will be done from Wolf Road to the gate. The Township will be responsible for the road, snow removal and gate.
2. Rutter’s Farm Store: Rutter’s has applied for the transfer of a Liquor License #ACS 171921 LLC. The Township has complied with all requirements. Attorney Neubaum sent in the required documents and minutes to the Liquor Control Board. There will be a hearing, which Attorney Neubaum will attend. The decision now lays with the Liquor Control Board.

PUBLIC COMMENT:

1. Kevin Holtzinger, 2490 East Berlin Road, asked if this new Wolf Road will be a permanent road and who does the maintenance. Attorney, Victor Neubaum stated that the township will be responsible for the maintenance. Engineer, Eric Mains will be responsible for putting the plan in place.

2. Kevin Holtzinger, 2490 East Berlin Road, asked if this was for speed of service. Randy Wolf, Hampton Fire Co. and Officer Bill Ceravola both stated yes.

Having nothing further to discuss, Paul Bart made a motion to adjourn. Marcia Weaver second the motion. Meeting adjourned at 7:00 pm

Minutes taken and transcribed by:

Deborah A. Brogan
Secretary